

## MEMBERSHIP CANCELLATION POLICY

### WHO CAN CANCEL?

Membership Agreements that use an automatic payment plan at Global Fitness Center are based on either a one, or two year or month to month plan. Anyone who has been a member and has completed their term is eligible to cancel their membership. There are, however, reasons why a member can be cancelled prior to the completion of the original agreement. These reasons are stated in the original Membership Agreement and are as follows:

1. If upon a doctor's written order you cannot physically receive the Services because of a significant physical or medical disability for a period of three (3) months.
2. If you move your residence more than 25 miles from Global Fitness Center in Tyngsborough, Massachusetts. Proof of your new address such as a copy of a lease, mortgage, or utility bill must be provided.
3. Early Termination fee is available. \$75.00

### HOW TO CANCEL

The cancellation procedure that is used has been set up in order to protect our members and ensure that cancellation requests are handled properly and timely. The procedure for cancellation is as follows:

1. A thirty (30) day written notice is required to cancel automatic payment plan memberships as stated in the original Membership Agreement. **This is one full billing cycle.**
2. It is highly recommended that cancellation letters are sent via CERTIFIED MAIL. This is to insure that you, the consumer, will have a dated receipt that the letter was sent and received. Global Fitness Center cannot be responsible for letters lost that were not sent certified mail.
3. Cancellations must be sent to:  
G.F.I. Membership Services  
P.O. Box 580  
Tyngsboro, MA 01879

**CANCELLATIONS ARE NOT PROCESSED AT THE CLUB.**